

**CLIFTON PLANNING COMMISSION MEETING  
TUESDAY, OCTOBER 29, 2019, 7:30 PM  
ACACIA LODGE  
7135 MAIN STREET  
CLIFTON, VA 20124**

**Present:** Michelle Stein, Pat Pline, Terry Winkowski, Susan Yantis.  
**Staff:** Amanda Christman, Town Clerk.  
**Absent:** Kathy Kalinowski, Melissa Milne, Mac Arnold.

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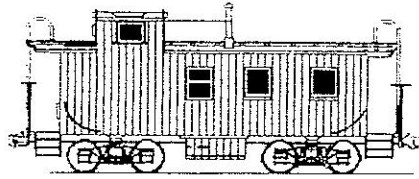
**The Regular Meeting was called to order by Michelle Stein at 7:30 PM.**

**Order of Business:**

1. Use Permit Application for a 10' by 10' shed at 7151 Main Street.  
**See attached application.**

The Commission noted that the proposed location of the shed as indicated on the submitted plat is next to the driveway, and that the height is eleven (11) feet. It was determined that all set-back requirements would be met by the proposed location.

- **Michelle Stein moved to recommend approval of the Use Permit with a condition that the height of the shed be added to the application for the record, seconded by Susan Yantis. The motion was approved by poll, 4-0.**
- **Michelle Stein moved to adjourn, seconded by Susan Yantis. The motion was approved by poll, 4-0.**



# TOWN OF CLIFTON, VIRGINIA

## Use Permit Application

Property Address: <i>7151 Main St</i>		Date: [Month / Year] <i>10/2019</i>		
1. Type of Permit:	<input type="checkbox"/> Construction	<input type="checkbox"/> Commercial	<input checked="" type="checkbox"/> Residential	<input type="checkbox"/> Home Business (Code 9-19.c1)
	<input type="checkbox"/> Preliminary Site Plans Attached	<input type="checkbox"/> Office <input type="checkbox"/> Retail		
	<input type="checkbox"/> Special Use <input type="checkbox"/> Restaurant <input type="checkbox"/> Bed & Breakfast <input type="checkbox"/> Multi-Family	<input type="checkbox"/> Subdivision (Code Chapter 10)	<input type="checkbox"/> Boundary Line Adjustment/Lot Consolidation (Code 10-57 to Code 10-59)	<input type="checkbox"/> Public Use
2. Name of Applicant: <i>Dr. Karen A Harrington</i>				
Mailing Address: <i>PO Box 169</i>				
Phone: <i>703-495-9697</i>				
Email Address: <i>Karen.Harrington@raytheon.com</i>				
3. Name of Property Owner (if different): <i>N/A</i>				
Mailing Address:				
4. Name of Business / Organization: <i>N/A</i>				
5. Owner of Business / Organization: <i>N/A</i>				
6. Tax Map Number: <i>75-4-02-0060</i>				
7. Attach a plat or plan drawn to scale showing the proposed construction, certified by an engineer, surveyor, architect, authorized to practice as such by VA, together with a surveyed plat of the property indicating all building and structure setbacks and height.			<input checked="" type="checkbox"/> Plat Attached	

<b>8. Attach Floor Plan to Scale (non-residential &amp; home business):</b> <input type="checkbox"/> Floor Plan Attached				
<b>9. Zoning District of Premises:</b>	<input checked="" type="checkbox"/> Residential (Code 9-19)  <input type="checkbox"/> Church, Park, Community Building	<input type="checkbox"/> Commercial (Code 9-21)	<input type="checkbox"/> Agricultural (Code 9-20)	<input type="checkbox"/> Industrial (Code 9-22)
	<input type="checkbox"/> Community Open Space & Recreation (COSR) (Code 9-23A)		<input type="checkbox"/> Low Impact Commercial (Code 9-23B)	
<b>10. Describe Purpose of Application:</b> <div style="text-align: center; margin-top: 10px;">move 10' x 10' shed</div>				
<b>10. If Commercial, Home Business, Agricultural or Industrial:</b> <i>N/A</i>				
<b>11. Describe Operation:</b>				
<b>11.a. If Non-Residential - Office Use:</b> _____ <b>SF or Retail/Restaurant Use:</b> _____ <b>SF</b>				
<b>11.b. Days &amp; Hours of Operation (include special events):</b>				
<b>11.c. Number of Employees on Site at any One Time:</b> _____				
<b>11.d. Number of Seats (Restaurant/Church): Total:</b> _____. <b>If applicable, provide number of seats located inside:</b> _____ <b>and; Outside:</b> _____				
<b>11.e. Gross Floor Area (GFA) of Building or /Premises:</b> _____ <b>SF (Code 9-13)</b> <b>Net Gross Floor Area if more than one use in building:</b> _____ <b>SF</b> <b>If applicable, GFA devoted to carry-out service within restaurant:</b> _____ <b>SF</b>				
<b>11.f. Number of Off-street Parking Spaces Required:</b> _____ <b>(Code 9-13)</b>				
<b>11.g. Number of Off-street Parking Spaces Provided* (attach parking plan to scale with dimensions identifying existing and proposed parking spaces):</b> _____				
<b>11.h. Gross Floor Area of Dwelling (Home Business Only):</b> _____ <b>SF</b>				
<b>12. Application Fee Enclosed:</b> <div style="display: flex; justify-content: space-between; align-items: center;"> <span>(Fee schedule in Filing Instructions)</span> <span>\$ _____</span> </div>				

\*PLEASE INCLUDE A PARKING TABULATION FORM FOR BUILDINGS THAT HAVE MORE THAN ONE USER IN THE BUILDING.

Is the applicant or owner a member of a homeowners association (HOA)? ☐ Yes ☒ No If yes, please obtain the approval of the HOA prior to submission of the application.

HOA REPRESENTATIVE (NAME/SIGNATURE) \_\_\_\_\_ DATE OF HOA APPROVAL: \_\_\_\_\_

The undersigned hereby applies for a Use Permit pursuant to Article 2, Section 9-10 of the Zoning Ordinance of the Code of Town of Clifton, Virginia.

APPLICANT'S SIGNATURE: *Kevin A. Harrington* DATE: 4 Oct 19

PROPERTY OWNER SIGNATURE: *Kevin A. Harrington* DATE: 4 Oct 19

### FOR TOWN USE ONLY

RECEIPT DATE: \_\_\_\_\_ DATE APPLICATION ACCEPTED: \_\_\_\_\_

APPLICATION FEE PAID: \$ \_\_\_\_\_

☐ APPROVED ☐ DISAPPROVED

PLANNING COMMISSION: \_\_\_\_\_  
SIGNATURE PRINT

CONDITIONS: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

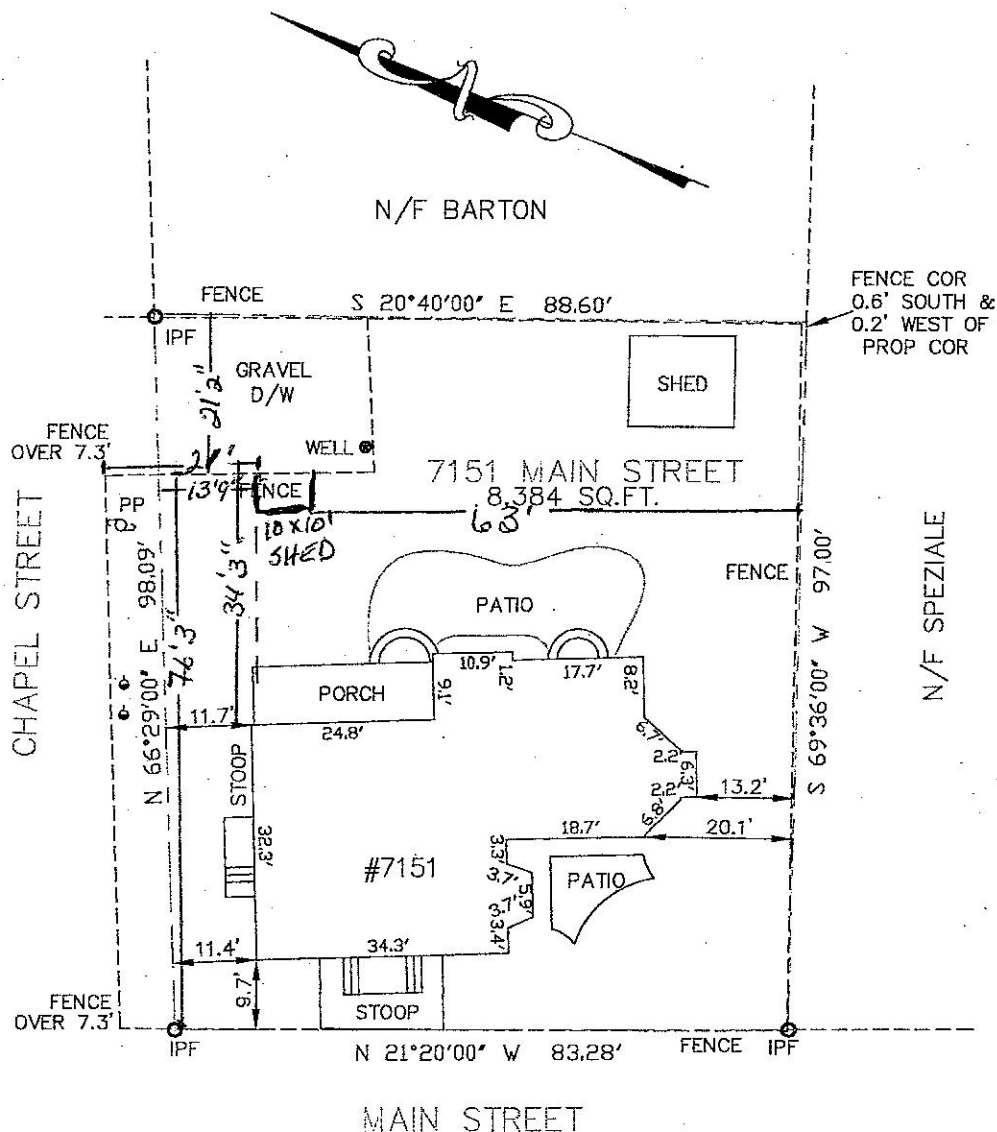
☐ APPROVED ☐ DISAPPROVED

TOWN COUNCIL: \_\_\_\_\_  
SIGNATURE PRINT

CONDITIONS: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

NOTES:

1) NO TITLE REPORT FURNISHED THEREFORE ALL ENCUMBRANCES MAY NOT BE SHOWN.



HOUSE LOCATION SURVEY

7151 MAIN STREET

TAX MAP 75-4-02-0060

TOWN OF CLIFTON, VIRGINIA

FAIRFAX COUNTY, VIRGINIA

SCALE: 1" = 20' DATE: SEPTEMBER 12, 2017

JAMES THURBER LS

LAND SURVEYOR

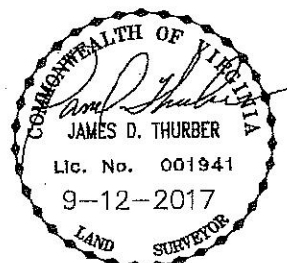
10707 WOODLAND DRIVE

FREDERICKSBURG, VA 22407

PHONE: 540-207-3348 EMAIL: jim@telsltd.com

WEBSITE: telsltd.com

CERTIFIED CORRECT



FILE#: 1" = 20' CLIENT: HARRINGTON

DATE: 9-12-2017 CHECKED BY: JDT

SCALE: 1" = 20' CREW: JT/CR